

DIPLOMA IN ACCOUNTING & FINANCE

The Undergraduate Level 4 (Accounting and Finance) and Level 5 (Extended Diploma in Management) are a 240 credit (120 ECTS) course designed to fast track students to an Undergraduate degree in Accounting & Finance, which can be completed at **Ballsbridge Cyprus (Centre of Ballsbridge University) via distance learning**. The undergraduate Level 4 Accounting and Finance (60 ECTS) is equivalent to the first year of Ballsbridge University degree and the Level 5 Extended Diploma in Management (60 ECTS) is equivalent to the second year of Ballsbridge University degree. This course is made up of 10 Level 4 modules and 10 Level 5 modules. Students decide to only study at Level 4 they will receive 60 ECTS credits and a Certificate in Accounting and Finance which is equivalent to the first year of a university degree course.

Students must complete some online multiple choice assignments at the end of each module. Each module consists of approximately 40 guided learning hours of material with an additional 30-50 hours of optional learning material. These materials comprise recommended exercises, recommended readings and internet resources.

ENTRY REQUIREMENTS:

- To enrol onto the Level 4 course, you must be at least 18 and have a full secondary education. Before enrolling onto the level 5 course, you must have attained a level 4 or equivalent.
- Successful completion of the undergraduate level 4 (Accounting and Finance) and level 5 (Extended Diploma in Management), and APEL or other professional qualifications, will get an Advanced Diploma, and by submitting a final year 15000 words thesis at Ballsbridge University will give students the right credentials to graduate with a Bachelor degree and apply for a job in accounting, human resources, management or business administration.

LIST OF MODULES:

LEVEL 4 ACCOUNTING & FINANCE

The business environment

Explore issues outside of the business that may affect the business and its operations. Looking into economics, international dimensions, nature and competition.

Managing and using finance

This module covers key areas of accounting, as seen from a business perspective. It explains how accountancy can inform and guide management decisions.

Maximising resources to achieve business success

An organisation that fails to dedicate sufficient attention to its use of resources will prove to be unprofitable over time. By being observant and prudent, any organisation can achieve significant gains from the management of its resources.

Quantitative skills

On successful completion of this module, learners will have knowledge of numeric exercises and will understand their use within the context of the business.

Basic accounting

On completion of this module, learners will understand accounts and how they can be used to give insight into the health of the organisation.

Budgetary control

This module aims to explain methods of financial control using budgets. This includes development and implementation of departmental budgets, which are combined to form a master budget.

Financial performance

This module aims to demonstrate how financial performance can be assessed in organisations. This includes the use of financial statements, and accounting standards. It also examines ways for raising finance over different periods of time.

Financial ratios

This module aims to demonstrate the application and meaning of the commonly used financial ratio. This includes examining liquidity, solvency, gearing and profitability.

Financial statements

This module aims to describe the preparation and presentation of the three financial statements. This includes the accounting concepts used.

Further ratios

This module aims to demonstrate how to determine financial efficiency. This includes understanding debt repayment capacity and investment appraisal. Using this knowledge, learners will be able to assess the likely of future financial success.

LEVEL 5 EXTENDED DIPLOMA IN MANAGEMENT

The entrepreneurial manager

What is an entrepreneur? Examine the skills and qualities of entrepreneurship.

Organisation structures

Why are organisations structured in the way they are? What determines the optimum structure and how does it differ between organisations? In this module, learners will look at the numerous models and theories that make up organisational structure.

Practical accounting analysis

Learners will complete exercises in accounts throughout this module to understand what they are telling us and the actions that analysis can precipitate.

Business planning and goal setting

What is the business trying to achieve? What will it do? How will it do it? This module focuses on the creation of clear goals and clear plans to achieve a clear objective.

Politics and business

Impact of politics on business and how it may help or hinder business. This module will educate learners on economic impact, exports and government support.

Business law

Explore the statutory responsibilities of managers as learners look into the legalities of business and business executives.

Managing in today's world

Business in the modern world. This module focuses on governance and equality as a means to do right in business.

Performance management

Understanding how your people and your business can continually improve together, learners will review reward structures, CPD, training and development to ensure high performance in business.

Marketing and sales planning

Learners will analyse how markets, customers, competitors and products can come together in a cohesive plan.

Quantitative skills

On successful completion of this module, learners will have knowledge of numeric exercises and will understand their use within the context of the business.

Tuition Fees:

Application fee - 50 EUROS (per student)

Level 4 Accounting and Finance Fee - 1500 EUROS

Level 5 Extended Diploma in Management - 1500 EUROS

Combined Level 4 + 5 - 2000 EUROS